The Harrison Hills City Board of Education met in regular session on October 26, 2023 at 6:00 pm in the Auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Mattern, Mrs. Kenny, Mr. Banks and Mrs. Willis. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mrs. Willis made the motion, seconded by Mrs. Kenny, that the board approve the minutes from September 28, 2023. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mrs. Mattern made the motion, seconded by Mrs. Kenny, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes Mrs. Mattern, yes. The president declared the motion approved.

**Treasurer’s Report**

Mr. Banks made the motion, seconded by Mrs. Mattern, that the board approve the following treasurer’s report.

Financial: The financial report for the month of September, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of October, 2023 along with the following then and now certifications:

|  |  |  |  |
| --- | --- | --- | --- |
| **PAGE #** | **VENDOR** | **INVOICE #** | **AMOUNT** |
| 7 | Village of Cadiz | 9192023 | $ 4,620.00 |
| 17 | Hill International | 9192023 | $ 214,366.00 |
|  |  |  |  |

Advances / Appop Revision:

|  |  |  |  |
| --- | --- | --- | --- |
| **Advances:** |  |  |  |
|  |  |  |  |
| Description | Amount | From | To |
| Advance to Close Sept 2023 | $ 48,300.31 | 001 | 516-9924 |
| Advance to close Sept 2023 | $ 61,745.82 | 001 | 572-9924 |
| Advance to close Sept 2023 | $ 10,818.47 | 001 | 590-9994 |
| Advance to Close Sept 2023 | $ 5,411.37 | 001 | 584-9924 |
|  |  |  |  |
|  |  |  |  |
| Repayment of Advance to Close Sept | $ 48,300.31 | 516-9924 | 001 |
| Repayment of Advance to Close Sept | $ 61,745.82 | 572-9924 | 001 |
| Repayment of Advance to Close Sept | $ 10,818.47 | 590-9994 | 001 |
| Repayment of Advance to Close Sept | $ 5,411.37 | 584-9924 | 001 |
|  |  |  |  |
|  |  |  |  |
| **Appropriation Revision:** |  |  |  |
| 022 FCFC | $ 16,215.26 |  |  |

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, abstain from Sargus Juvenile Center yes to all others; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

**School Security**

Mr. Mike Saffell-Director of Operations & Safety: There will be a safety meeting in the next couple of weeks. Many have completed the Public School Works Trainings. He did a zoom meeting with the national sheriff’s association and heard of some different safety measures. He has a meeting next week concerning school safety grants. He is waiting on a state permit for the gate. One is needed due to the size of the gate. Last week was the official national school bus safety week.

**Staff Report**

Mr. Yourkovich shared about the field trip to Jefferson County where students got to see the Ohio Supreme Court in session. 34 Jr/Sr students went and got to hear two actual cases. Judge Hervy came prior to the trip for a Q & A session.

**Superintendent’s Report/Correspondence**

Ms. McIntosh sent some pictures of the students while they attended the Supreme Court Event. The photos were shared on social media. Our students represented us well. The Business Advisory Meeting was held on Oct. 18 and the agenda was at the board members station. Mr. Hibbs and the 3 SRO’s sat in on a meeting concerning after school incident training.

**Board Member Committee Report**

Mrs. Kenny said the 4th grade Native American projects were very clever.

Mr. Watson said that Harrison County will host its first ever post season game.

**Executive Session**

Mrs. Mattern made the motion, seconded by Mrs. Willis, that the board adjourn at 6:20 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Wills, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 6:50 pm.

**Personnel**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mrs. Willis that the board approve the following:

Substitutes: Approve the substitute employees for the 2023/24 school year:

Amber Wiley Educational Aide, Cafeteria, Secretary

Charleigh Harding Custodian

Supplemental: Approve the supplementals for the 2023/24 school year:

James Runevitch III Varsity Bowling Assistant

(Pending BFBI &PAV validation)

After School: Employ the following for the after school tutoring program for the 2023/24 school year, on an as needed basis:

Dominic Defilippo Franci Doty Megan Lowry

Volunteers: Approve the following volunteers for the 2023/24 school year:

Hannah Cashdollar HC Band

Jessica Woodward PTO

Haley Mays PTO

Cari Daugherty PTO

Cayla Davis PTO

Admin Leave: Approve the paid administrative leave for Teacher Jessica Nign effective 10/09/2023.

Retirement: Approve the retirement of Sandy Harrison Effective July 1, 2024.

Employ: Employ Mark William Smith with Stronger Connections grant funding from 10/27/2023 through 06/30/2024 as a Mental Health Assistant/Social Work Assistant.

On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

**Business & Operations**

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the following:

Res: 10262301: Approve the resolution for self-certifying $50,000 micro-purchase

Micro-purchase threshold for use of federal funds for FY24.

The Treasurer recommends self-certifying a micro-purchase threshold of $50,000 for expenditures of federal funds, consistent with the $50,000 bidding threshold in R.C. 3313.46, in accordance with 2 C.F.R. § 200.320(a)(iii) and (iv).

Background:

1. The School District is, from time to time, the recipient of Federal grant funding (such “Federal Funds”), which it uses to purchase goods and services.
2. When using the Federal Funds, the School District must comply with the procurement requirements of the Uniform Guidance, including the use of approved procurement methods found in 2 CFR § 200.320.
3. 2 C.F.R. § 200.320(a)(ii) provides that the School District may award “micro-purchases” without soliciting competitive price or rate quotations, where the School District determines the price of such “micro-purchase” to be reasonable.
4. 2 C.F.R. § 200.320(a)(iii) and (iv) allow the School District to self-certify a “micro-purchase” threshold up to $50,000 on an annual basis.
5. An increased micro-purchase threshold is justified because R.C. 3313.46 provides for a $50,000 threshold for sealed bidding and having consistent thresholds will ensure consistency and efficiency in the School District’s procurement processes and procedures; accordingly, consistent with the $50,000 threshold of R.C. 3313.46, the School District will raise the micro-purchase threshold to $50,000.
6. The School District shall maintain documentation related to all micro-purchases to be made available to the Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334.

The Board of Education hereby resolves as follows:

1. A $50,000 micro-purchase threshold is consistent with the $50,000 bidding threshold established in R.C. 3313.46.
2. Such $50,000 micro-purchase threshold is self-certified for any expenditure of Federal Funds, as permitted by 2 C.F.R. § 200.320(a)(iii) and (iv), for the current fiscal year.

Alt School: Approve the Alternative School Service Agreement with Jefferson County Educational Service Center beginning 8/15/23

Sale of Buses: In accordance with board policy 8.14, approve the sale of the following buses that are no longer needed for educational purposes and may have a total combined value of $10,000 or more:

                                          Bus Numbers: 219 (handicap bus), 224, 225, 227

Nursing Agreement: Approve a Franciscan Nursing Agreement for FY24.

On roll call vote: Mrs. Mattern, abstain on Franciscan, yes to all others; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declares the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Banks, that the board approve Amanda’s Dance …spring dance recital ………Harrison Central Auditorium 05/18/2024 (12:00 a.m.-8:00 a.m.) ……. A rental & custodial fee may be charged if needed

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Executive Session**

Mr. Banks made the motion, seconded by Mrs. Matten that the board adjourn at 6:53 pm back into executive session for the purpose of investigation of complaints against a public employee. Mr. Watson stated that no action would be taken. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 10:13 pm.

**Adjourn**

Mr. Watson made the motion, seconded by Mrs. Mattern, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

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Approve Attest